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# IQAC ANNUAL REPORT

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2020-2021



**NILGIRI COLLEGE OF ARTS AND SCIENCE**  
THALOOR

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **NILGIRI COLLEGE OF ARTS AND SCIENCE**

#### **REPORT -2020 -2021**

#### **ABOUT IQAC**

The Internal Quality Assurance Cell (IQAC) at Nilgiri College of Arts and Science, established in June 2018, is a participative and facilitative cell that has been functioning associating with academic, research, and administrative bodies through continuous monitoring and follow-ups. It is the self-regulated body of the institution aimed at continuous improvement of overall quality and achieving academic excellence by adopting innovative practices.

IQAC ensures a culture for planning, guiding, and monitoring the quality and its enhancement activities by working out intervention strategies to remove deficiencies. It also makes a benchmark for various stakeholders' productivity, engagement, and satisfaction. The activities are aimed at making the students eligible for higher studies and industry ready upon graduation.

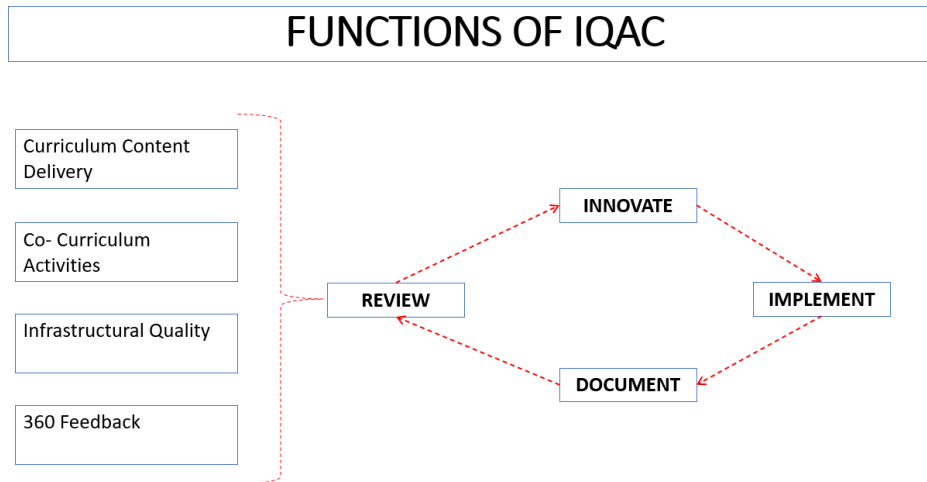
#### **OBJECTIVES OF IQAC**

IQAC has defined quality objectives as follows:

- To be a 'College with Excellence' in academics, research, and administration
- To create a student-centric atmosphere for teaching and learning
- To develop stronger industry-academia relations
- To promote interdisciplinary and collaborative pedagogies
- To promote and encourage faculty development programmes
- To promote international collaborations and students exchange
- To ensure updated technologies for teaching, learning, and administration

## THE PROCESS OF IQAC

The IQAC has a cyclical process of enhancing quality through different processes. The basic activity is innovating the pedagogy of entire functions of the institution by reviewing the available models. The second step is to customize the best model and implement the same in an effective manner through proper documentation. Finally, it will review the effectiveness and outcome through various evaluations and assessments.



The process of IQAC is based on the following aspects:

- Analysis of current trends in the industry requirement
- Understanding the needs in the education field
- Continuous improvement in teaching, learning, and evaluation
- Use of the latest technology
- Ensuring institutional social responsibility
- Objectives and Key Result (OKR) strategy for assessment and evaluation

## **IQAC SHALL EVOLVE MECHANISMS AND PROCEDURES FOR:**

- Ensuring timely, efficient, and progressive performance of academic, administrative and financial tasks
- The relevance and quality of academic and research programmes
- Equitable access to and affordability of academic programmes for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures
- Ensuring the adequacy, maintenance, and proper allocation of support structure and services
- Sharing of research findings and networking with other institutions in India and abroad

## **MAJOR FUNCTIONS OF THE IQAC**

- Development and application of quality benchmarks and parameters for various academic and administrative activities of the Institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, teachers, and parents on quality-related institutional processes
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra-institutional workshops, seminars on quality-related themes, and promotion of quality circles
- Documentation of the various activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including the adoption and dissemination of best practices
- Development of an institutional database for the purpose of enhancing the institutional quality
- Development of Quality Culture in the institution

## **IQAC STRUCTURE**

Principal and Chairman

Coordinator

## **INTERNAL COMMITTEE MEMBERS**

Academic Dean

Campus Manager

Department of Computer Science

Department of Commerce

Department of English

Department of Management

Student Welfare Officer

## **EXTERNAL EXPERT MEMBERS**

Educationist

Entrepreneur

IT Expert

## **INTERNAL QUALITY ASSURANCE CELL (IQAC) REPORT SUMMARY 2020 -21**

As a quality enhancement and sustenance measure prescribed by the NAAC, the college established the Internal Quality Assurance Cell (IQAC) in 2018. The IQAC is committed towards internalization and institutionalization of quality enhancement initiatives in higher education. It helps the institution in planning and monitoring. IQAC also gives stakeholders including Students, Teachers, Parents, Alumni, and Community, a cross- sectional participation in the institution's quality enhancement activities.

### **QUALITY INITIATIVES OF IQAC**

- Faculty Development Programme
- Special Webinar
- Student Induction Programme
- Faculty Orientation Programme
- Research Development
- IQAC Workshops
- Training Programmes
- Feedback Analysis
- Awareness Programmes
- All India Survey on Higher Education (AISHE)
- IQAC Meetings

## **FACULTY DEVELOPMENT PROGRAMME:**

The IQAC conducted a online FDP programs to all faculties to ensure effective online teaching and learning.

1. WORKSHOP ON KNOW YOUR ACADEMIC PERFORMANCE INDEX (API) CONDUCTED ON [07-11-2020]
2. WORKSHOP ON AUTO CERTIFICATE GENERATION CONDUCTED ON 07-12-2020)
3. HOW TO PUBLISH A PAPER IN SCOPUS JOURNALS, ABN RESEARCH AND DEVELOPMENT SOLUTIONS CONDUCTED ON [08-10-2020]
4. CAMPUS TECH EXAM MODULE ORIENTATION, CAMPUS.TECH, BANGLORE CONDUCTED ON 06-01-2021]
5. WORKSHOP ON CONDUCTING EXAM USING CAMU CONDUCTED ON (02-02-2021)

## **STUDENT INDUCTION PROGRAMME:**

College Organized a Induction Programme for Fresher's, through online with College Officials, oriented about cells and forum functioning in campus. On account of Pandemic situation, freshers were invited for visit to departments and campus tour in the month of November, following the safety protocol measures.

## **SUBJECT SPECIFIC WEBINARS:**

College has conducted subject specific webinars in the academic year to fill the gap between the industry and curriculum..

## **RESEARCH DEVELOPMENT:**

College is promoting research activities and research publication of departments. Many faculty members actively involved in research and were publishing in Scopus, Web of science & UGC listed journals.

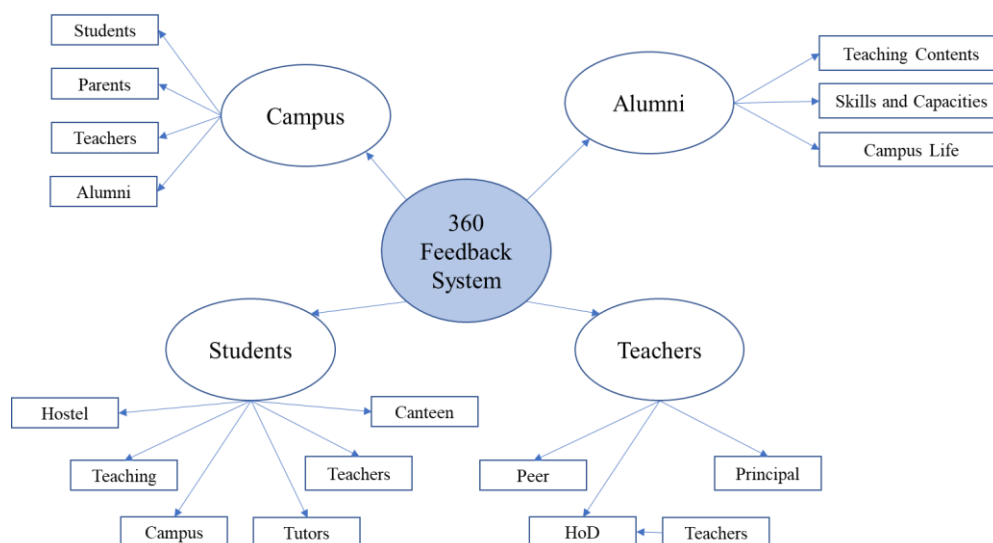
## IQAC WORKSHOPS:

IQAC organized an Online Workshop to ensure the quality of teaching.

1. IQAC CONDUCTED A FACULTY ORIENTATION PROGRAMME FOR THE FACULTY MEMBERS OF THE COLLEGE ON THE TOPIC ORIENTATION PROGRAM ON SWAYAM AND MOOCS ON 3-10-2020
2. FDP ON PERFORMANCE IMPROVEMENT PLAN FOR QUALITY ENHANCEMENT CONDUCTED ON 4/11/2020
3. FDP ON VIDEO CONTENT DEVELOPMENT CONDUCTED ON (04-01-2021)
4. FDP ON NEW TEACHING LEARNING PRACTICES CONDUCTED ON (05-01-2021)
5. NAAC QUALITATIVE METRICS ORIENTATION CONDUCTED ON (13-02-2021)

## FEEDBACK ANALYSIS:

IQAC collect the feedback on academic and infrastructural facilities from students, teacher, alumni and employer Based on the feedback analysis, subject specific seminars were organized and ensure to increase the facilities concern by the stakeholder.



## AWARENESS PROGRAMMES:

National Service Scheme, YRC, NCC ,various clubs and cells were conducted awareness program for Students. Includes Seminar, Workshops and volunteer camps for corona prevention were conducted as a part of social responsibilities among the students.



**ALL INDIA SURVEY ON HIGHER EDUCATION (AISHE):**

The IQAC submitted the College report to AISHE.

**IQAC MEETINGS:**

The IQAC had regular meetings with the members of each department. IQAC meetings with its members during the date

IQAC MEETING [ 22-06-2020]


IQAC MEETING [ 20-12-2020]

IQAC MEETING [ 05-03-2021]



IQAC Co ordinator

IQAC COORDINATOR



Principal  
Nilgiri College of Arts & Science  
Thaloor, Konnachal Post - 643 239  
The Nilgiris - Tamilnadu

PRINCIPAL

